



**Ms. Suad Nabhan  
Assistant Representative  
United Nation Population Fund (UFPA)  
Amman, Jordan**

Your ref.:

Our ref.:

Date:

**Letter for JOR-13/0014- Supporting Syrian Refugees Victims of Sexual and GBV**

Dear Ms. Nabhan,

In reference to the UNFPA email received on 20 August 2014, requesting on behalf of UNICEF and UNFPA a no-cost extension for the first phase of the inter-agency Hemayati project, in order to finalize some of the activities. In this context, kindly be informed that we have no objection to your request.

Accordingly, I would highly appreciate it if you provide us with the final narrative and financial report of abovementioned project from three agencies (UNICEF, UFPA, and UN Women) by end of January 2015.

In the meantime, please accept my high esteem and consideration.

Sincerely,

*Roar Haugsdal*  
Roar Haugsdal  
Deputy Head of Mission

Postal address:  
Norwegian Embassy, Amman  
P.O. Box 830510  
Amman - 11183  
Jordan

Office address:  
25 Damascus St.  
Abdoun, Amman  
Jordan

Telephone:  
+962 6 590 2450  
Telefax:  
+962 6 590 2479

Enquiries to:  
[emb.amman@mfa.no](mailto:emb.amman@mfa.no)  
<http://www.norway.jo>

## **Maria Margherita Maglietti**

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**Subject:** FW: No-cost extension request Norway funds

**From:** Maria Margherita Maglietti [mailto:<mailto:maglietti@unfpa.org>]

**Sent:** 20. august 2014 16:59

**To:** Haugsdal, Roar; Calilhanna, Claudia

**Cc:** Projects Amman; 'Shible Sahbani'; 'Suad Nabhan'; 'Ibtisam'; 'Maaike Van Adrichem'; 'Maha Homsi'; 'Dana Dodeen'; 'DEIR Yara'

**Subject:** No-cost extension request Norway funds

**Importance:** High

Dear Roar and Claudia,  
I hope you are well.

I am writing to submit to you a request on behalf of UNICEF and UNFPA for a no-cost extension for the inter-agency Layati project for the funds of the first phase. UN Women already received such approval in the process of presenting the new proposal.

1) UNICEF is requesting a no-cost extension for \$ 81,739.98 until 30<sup>th</sup> November 2014 for the following reasons:

- Due to delays in issuing the contract for the refurbishing of the shelter, contracting and training staff, the implementing partner MoSD has not liquidated all funding in the current project phase. While activities are being finalized currently, MoSD is foreseeing some of the expenditures (in particular part of the maintenance, equipment and furniture costs) will be done in September/October. Since the staff contracting process was initiated at the end of the first phase of the project, the development of training materials and training costs of newly recruited staff will be finalized in the first three months of the next phase of the project. The total amount to be deferred to the next phase of the project under the MoSD-related activities is \$ 63,507.07.
- As a result of these delays, the review of existing and development of a new protocol of care has also started later and is now planned to finish by November 2014. Currently the two agencies involved (UNICEF and UNFPA) are recruiting a consultant to conduct this exercise, in close coordination with MoSD and other relevant national partners. The total amount to be deferred to the next phase of the project under the development (including final printing etc.) of the protocol of care is \$ 18,232.91.

2) UNFPA is requesting a no-cost extension for USD 28,829.95 until 30<sup>th</sup> November 2014 for the following reasons:

- As a result of delays in the set up of the shelter (as indicated by UNICEF), the review of existing and development of a new protocol of care has also started later and is now planned to finish by November 2014. Currently the two agencies involved (UNICEF and UNFPA) are recruiting a consultant to conduct this exercise, in close coordination with MoSD and other relevant national partners. UNFPA's contribution to this activity for this phase is USD\$8,000.00
- There were some delays in the approval process for an activity to carry out with the Family Protection Department for procedural reasons, the activity is planned to take place in the next three months, and it will amount to around USD\$10,000.00
- A movie and materials to document the first phase of the project is underway, however to make this documentation more significant the development just started and will need sometime. We plan to spend around USD\$10,829.00

Whereas an additional three months are necessary to finalise all activities planned under the first phase of the project, activities of the second phase as of 1st September 2014 will start as planned.

Also we would like to ask whether the reporting requirements will change or stay the same, since all 3 agencies will now be done with the first phase by the end of November.

Please do not hesitate to contact me if you have any questions.

Best regards,  
Margherita